**REQUEST FOR SUPPORT DURING COVID-19 – CONSENT FORM**

**[INSERT LOGO HERE]**

Your privacy is important to us and we want to respond to your needs in a way that ensures the support we offer during the crisis is delivered in line with UK law on data protection. If you have approached [ORGNAISATION NAME] for help during the COVID-19 crisis, we may ask you to complete this form so that we have a record of what help you need, and your consent for us to provide that support directly, or via a third party if we do not provide this service directly. You can withdraw consent at any time (details below).

**YOUR DETAILS**

Name: …………………………………………………………………………………………………………………………………………………

Address:………………………………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………………………………………….

Email Address: …………………………………………………………………………………………………………………………………….

Phone Number: …………………………………………………………………………………………………………………………………..

[ ]  I am a vulnerable resident

**CONSENT**

By signing this form you are confirming that you are consenting to [INSERT ORG NAME] holding and processing your personal data for the following purposes (please tick the boxes where you grant consent):-

[ ]  To provide emergency support for emergency COVID-19 assistance e.g. medication pickup, cash collection, grocery shopping and delivery.

You can specify assistance you are requesting here:

…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

[ ]  To including my details in the [ORGANSIATION NAME] [DATABSE] so we can keep a record of the support you need.

[ ]  To share my contact details with volunteers and / or other community organisations to enable them to provide the support I have requested.

Signed: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Dated: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

You can grant consent to all the purposes; one of the purposes or none of the purposes. Where you do not grant consent we will not be able to use your personal data; (so for example we may not be able to provide assistance to help with grocery shopping or medication pick-up); except in certain limited situations, such as where required to do so by law or to protect members of the public from serious harm. You can find out more about how we use your data from our **“Privacy Notice”** [LINK TO YOUR PROVACY POLICY] which is available from our website.

You can withdraw or change your consent at any time by contacting [NAME, ORGANSIATION, ADDRESS, PHONE NUMBER AND EMAIL] Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has already been processed prior to this point.